

This 3-day **Certified Associate in Project Management (CAPM®)** exam prep course is entirely focused on PMI's terminology, processes and knowledge areas as outlined in the PMBOK™ 4th edition. It is exclusively designed to help you pass the rigorous **150-question** exam covering the 5 project management processes, 9 knowledge areas and 42 sub-processes on your very first attempt.

Exam-writing skills are as important for success as understanding of the many PMBoK™ concepts. Participants learn key strategies for exam taking and have unlimited opportunity to practice for 90 days in a closely simulated PMI eCAPM exam environment with free on line support. Each of the **900+ questions** has a full explanation to support the correct and incorrect answers, with a page reference to the PMBOK™. 100s of flash cards isolate the weak concepts to focus on along with our progressive learning analyzer. Equipped with both the knowledge of the environment and questions similar to the real CAPM® exam, enables participants to write the exam with confidence and fully prepared to succeed.

CAPM QUICK FACTS

- The CAPM® is an internationally recognized certificate which ensures common language, terminology, processes and methodology in projects.
- 12,100 people globally have earned their CAPM® credential.
- Currently there are more than 6,600 team members preparing to take the exam.
- Given the recent volume of interest, PMI is confident that the program's growth will continue, and will eventually outpace the growth of the PMP® credential (currently over 356,000 PMP's).
- To obtain CAPM® certification, an individual must satisfy education or experience requirements, and pass the 150 question CAPM® Certification Exam.

COURSE OUTLINE

Framework
Integration
Scope
Time
Cost

Quality
Human Resource
Communication
Risk
Procurement

Exam-writing & Study Strategies
14 day Customized Study Plan
eSim 900+ questions

MAXIMIZE YOUR STUDY TIME

- Increase your probability of passing the exam by focusing only on relevant exam topics.
- Develop a personal study plan based on your strengths and weaknesses.
- Understand the elimination process to help answer any question correctly.
- Learn tricks for understanding how the questions are written.
- Exercises and condensed handouts help you understand, memorize and conceptualize the information you need to know, right in class, including those dreaded formulas!
- Practice in a CAPM® exam simulator.
- Test your recall with 100s of flash cards.

WHAT IS INCLUDED

1. 3 days on-site training in a small class environment.
2. Color manual expanding on PMBoK material in detail.
3. eCAPM exam simulator with 900+ questions.
4. PMBoK™ CAPM® condensed prep notes (60 pages).
5. 2 double sided laminated job aids with study tips.
6. Various exercises to reinforce key learning concepts.
7. All students receive additional one-on-one coaching assistance up to 60 days following the last scheduled class date.

INSTRUCTOR BIO

Cindy J. Bell, *PMP* is President of PM STAR a consulting company which specializes in project management training and customized course development. She has played pivotal roles managing multiple concurrent customized software development systems and the integration of high-risk, large-scale systems. Whether charged with leading multi-million dollar business initiatives to execution, or spearheading technology requirements for newly formed business units, she has a reputation for getting the job done, along with the talent to extract and communicate the key information required when flawless execution has been critical. Cindy was an instructor on the topic of project management for the Boston University bringing real life project experiences from a wide spectrum of industries including financial, telecommunications, manufacturing, national defense and the public sector to the classroom.